

## **Privacy Notice for the Shareholders' Meeting**

TEAM Consulting Engineering and Management Public Company Limited (the "Company") realize the importance of personal data protection Persons from whom the Company collects Personal Data. Therefore, the Company would like to inform you of the following information to comply with the Personal Data Protection Act B.E. 2562

### **1. Purpose of Collection, Use and Disclosure of Personal Data**

The Company is required to collect, use, and disclose personal data of the shareholders and/or proxies for the following purposes:

- 1.1 For the benefits of calling, arranging and conducting the shareholders' meeting of the Company pursuant to the Company's Articles of Association as well as applicable laws, notifications and criteria for meeting arrangement as stipulated by the government.
- 1.2 To distribute the meeting invitation and all supporting documents as well as for prepare minutes of the shareholders' meeting.
- 1.3 For the benefits of registration to attend the shareholders' meeting quorum counting, voting and counting of votes in the shareholders' meeting.

### **2. Personal Data that the Company Collects**

The Company will collect personal data directly from shareholders and/or proxies and from Thailand Securities Depository Co., Ltd. and/or through the contract channels as the Company specified for your self-verification to attend the meeting.

- 2.1 General Personal Data such as name, surname, address, telephone number, email address, contact channels, nationality, occupation, date of birth, national identification number, passport number, bank account, number of shares, etc.
- 2.2 Technical information such as log files, IP Address, website login/logout records, and information that the Company collects through the use of Cookies or other technologies, etc.
- 2.3 Other information such as audio recording of conversations, photograph, video conference recording and video recording by means of CCTV, etc.

### **3. Disclosure of Personal Data**

The Company may disclose the Personal Data of shareholders and/or proxies in accordance with the specified purposes and the rules prescribed by law to the following persons and entities.

- 3.1 The subsidiaries and associated firms of the Company, including executives, directors, staff, employees or relevant in-house staff of the said entities and as necessary for the processing of Personal Data of the shareholders and/or proxies.
- 3.2 Data Processors assigned or engaged by the Company to manage/process the Personal Data for the Company in the provision of services such as information technology services, data recording services, payment services, mailing services, delivery services, printing services, data analysis services or any other services which may be beneficial to the shareholders.
- 3.3 Advisors of the Company such as legal advisors, lawyers, auditors, experts or other internal and external service providers of the Company, etc.
- 3.4 Government agencies or regulatory agencies overseeing the Company such as Department of Business Development, Ministry of Commerce, the Office of the Securities and Exchange Commission and the Stock Exchange of Thailand, etc.

#### **4. Period of collection of personal data**

The Company will collect the Personal Data of shareholders for the period necessary for fulfilling the specified purposes of the Personal Data processing under item 1.

#### **5. Rights of Data Subjects**

The data subjects have the rights, pursuant to the Personal Data Protection Act B.E. 2562 (2019), which includes the right to withdraw consent, right of access, right to data portability, right to object, right to erasure, right to restriction, right to rectification, etc.

#### **6. Contact Channels**

Details of Data Controller: TEAM Consulting Engineering and Management Public Company Limited

Contact Address: 151 Nuan Chan Road, Nuan Chan, Bueng Kum, Bangkok 10230

Contact Channel: Corporate Planning & Communication

Data Protection Officer (DPO)

Contact Address: Office of Data Protection Officer

Contact Channel: Tel. No. 02-5099000 ext. 2017

Email: [Teamgroup@team.co.th](mailto:Teamgroup@team.co.th)